

ATTACHMENT A

Maryland Department of General Services

Advanced Medical Tent Responsibilities

Warwick Supply & Equipment Co., Inc.

1. Will inspect all large tents bi-weekly for the first 4 weeks and weekly thereafter in accordance with the attached “Advanced Medical Tent Weekly Checklist” to ensure:
 - a. Tent integrity
 - b. Sanitary (grey water) lines & tank operational
 - c. HVAC system operational & serviced
 - d. Generators & ATS operational
 - e. Ramps and landings in good, working condition
 - f. Site security intact – if applicable

2. Responsibility for interior* and exterior construction
 - a. Medical headwalls
 - b. Interior and exterior electrical outlets, lighting & equipment
 - c. Security fence and barriers
 - d. Water supply (WSSC)
 - e. Grey water tank clean-out (when the medical tent is occupied, this will be done daily)
 - f. Plumbing
 - g. Medical gas equipment and servicing (excluding oxygen refills)

**Tent interior will only be serviced if no COVID patients are or have been treated in the structure. If COVID patients were previously treated in the structure, the facility must certify the structure was decontaminated prior to DGS or any contractor entering.*

ALL BUILDING WARRANTY AND SERVICE CALLS SHOULD BE DIRECTED TO:

Warwick Supply & Equipment Co., Inc.

Courtney Mathias, President

(O) 443-281-8399

(M) 410-963-7390, can be reached on this number 24/7

11011 McCormick Road, Suite 600A

Hunt Valley, MD 21031

ALL GENERATOR SERVICE SHALL BY DIRECTED TO:

See attached generator location sheet

GENERATOR LOCATION SHEET

Curtis Engine: Alan Koch, 443-745-6246
Kelly Generator: Reggie Zablegelski, 443-884-0899
Rental Solutions: Ed Asher, 410-371-6948
United Rental: David Steve, 410-689-9796

Fort Washington Medical Center	Kelly Generator
Anne Arundel Medical Center	Kelly Generator
Carroll Hospital Center	Rental Solutions
Charles Regional Medical Center	United Rental
ChristianaCare Cecil County	United Rental
Doctors Community Hospital, Inc.	Curtis Engine
Franklin Square Hospital	United Rental
Frederick Memorial Hospital	None
Germantown Hospital	None
Good Samaritan Hospital	Curtis Engine
Greater Baltimore Medical Center	Rental Solutions
Harford Memorial Hospital	Rental Solutions
Holy Cross Hospital – Silver Spring	None
Howard County General Hospital	Rental Solutions
Jessup Correctional Institution	None
Johns Hopkins Bayview Medical Center	Curtis Engine
Maryland Correctional Institution – Hagerstown	None
Meritus Medical Center – Hospital	United Rental
Meritus Medical Center – Urgent Care	United Rental
Montgomery Medical Center	Curtis Engine
Northwest Hospital Center	Rental Solutions
Prince George’s Hospital Center	Kelly Generator
Shore Medical Center – Chestertown	United Rental
Shore Medical Center – Dorchester	United Rental
Shore Medical Center – Easton	None
Sinai Hospital at Baltimore	Rental Solutions
Southern MD Hospital Center	United Rental
St. Mary’s Hospital	Curtis Engine
Upper Chesapeake Medical Center	Rental Solution
Washington Adventist White Oak Med Center	Curtis Engine

ADVANCED MEDICAL TENT WEEKLY CHECKLIST

Location: _____ Site Contact/Phone: _____
 Inspector: _____ Weather/Temperature: _____
 Date: _____
 Time: _____

PPE			
KN95 Mask		Gloves	
Eye Protection		Head Covering	
Body Suit		Other:	
Booties			

Exterior	√	Notes
Verify Generators/ATS running		
Verify HVAC Units running		
Verify HVAC duct is secure to the tent and unit (no kinks)		
Verify HVAC unites are secure to ground		
Doors working properly (door sweeps, astragals, locking)		
Verify tent skirting is secure		
Verify waste tanks are connected and secure/need to be pumped?		
Verify Sea Container is secure		
Verify if exhaust fan is running in the sea containers (during hot temperatures)/temperature		
Verify if there are any errors located in the Mechanical Shed equipment (take a photo and send to office)		
Check all ground rods		
Review exterior flashing for holes, gaps, etc. (BBI and ruff)		
Verify water pipes are secure		
Verify electrical conduits are secure		
Verify traffic ramps are secure		

Verify access ramp/stairs are secure		
Check water and concrete barriers are intact and in place		
Check for erosion from water		
Proper signage intact		
Work areas clean?		

Interior	√	Notes
Verify water is running		
Verify hot water heater is working (what is the thermometer reading?)		
Verify the backflow preventer is working		
Verify toilet/pan diverter is working		
Verify all lights are working		
Verify the exhaust fans are working		
Verify all battery powered toilet accessories are working		
Verify Medical Gas headwalls, alarm panel, valve box have no errors		
Verify FRP panels are secure		
Verify cove base is secure		
Verify if there is any water infiltration		
Verify air scrubbers are functioning		
Review floor, walls, roof for penetrations (screws, holes, light, etc.)		
Space clean?		